

**APPENDIX C
PEER ASSISTANCE AND REVIEW FORMS**

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APPENDIX C-1
BEVERLY HILLS UNIFIED SCHOOL DISTRICT
PAR WRITTEN PERFORMANCE PLAN

Teacher: _____

Date: _____

School: _____

Implementation Year: _____

Teaching Assignment: _____

Evaluator: _____

The evaluator and the teacher being evaluated will conduct the Written Performance Plan before the end of the current school year. The plan will specify what the teacher must do in order to demonstrate satisfactory performance in the identified area(s) below:

THE STANDARDS

STANDARD 1: ENGAGING AND SUPPORTING ALL STUDENTS IN LEARNING

Key Elements:

- 1. Connecting student's prior knowledge, life experience, and interests with learning goals.
- 2. Using a variety of instructional strategies and resources to respond to students' diverse needs.
- 3. Facilitating learning experiences that promote autonomy, interaction, and choice.
- 4. Engaging students in problem solving, critical thinking and other activities that make subject matter meaningful.
- 5. Promoting self-directed, reflective learning for all students.

STANDARD 2: CREATING AND MAINTAINING EFFECTIVE ENVIRONMENTS FOR STUDENTS

Key Elements:

- 1. Creating a physical environment that engages all students.
- 2. Establishing a climate that promotes fairness and respect.
- 3. Promoting social development and group responsibility.
- 4. Establishing and maintaining standards for student behavior.
- 5. Planning and implementing classroom procedures and routines that support student learning.
- 6. Using instructional time effectively.

STANDARD 3: UNDERSTANDING AND ORGANIZING SUBJECT MATTER FOR STUDENT LEARNING

Key Elements:

- 1. Demonstrating knowledge of subject matter content and student development.
- 2. Organizing curriculum to support student understanding of subject matter.
- 3. Interrelating ideas and information within and across subject matter areas.
- 4. Developing student understanding through instructional strategies that are appropriate to subject matter.
- 5. Using materials, resources, and technologies to make subject matter accessible to students.

**BEVERLY HILLS UNIFIED SCHOOL DISTRICT
PAR WRITTEN PERFORMANCE PLAN**

STANDARD 4: PLANNING INSTRUCTIONS AND DESIGNING LEARNING EXPERIENCES FOR ALL STUDENTS

Key Elements:

- 1. Drawing on and valuing students' backgrounds, interests, and developmental learning needs.
- 2. Establishing and articulating goals for student learning.
- 3. Developing and sequencing instructional activities and materials for student learning.
- 4. Designing short-term and long-term plans to foster student learning.
- 5. Modifying instructional plans to adjust for student needs.

STANDARD 5: ASSESSING STUDENT LEARNING

Key Elements:

- 1. Establishing and communicating learning goals for all students.
- 2. Collecting and using multiple source of information to assess student learning.
- 3. Involving and guiding all students in assessing their own learning.
- 4. Using the results of assessments to guide instruction.
- 5. Communicating with students, families, and other audiences about student progress.

STANDARD 6: DEVELOPING AS A PROFESSIONAL EDUCATOR

Key Elements:

- 1. Reflecting on teaching practice and planning professional development.
- 2. Establishing professional goals and pursuing opportunities to grow professionally.
- 3. Working with communities to improve professional practice.
- 4. Working with families to improve professional practice.
- 5. Working with colleagues to improve professional practice.
- 6. Balancing professional responsibilities and maintaining motivation.

Teacher's Signature: _____

Date: _____

Evaluator's Signature: _____

Date: _____

**APPENDIX C-2
BEVERLY HILLS UNIFIED SCHOOL DISTRICT
PAR PEER ASSISTANCE PLAN**

Participating Teacher: _____ School: _____ Date: _____

Teaching Assignment: _____ Implementation Year: _____

Consulting Teacher: _____ Evaluator: _____

The Participating Teacher, the Consulting Teacher, and the Evaluator shall meet no later than October 1st of the following school year to develop the Peer Assistance Plan. It will include the remediation model to be used and will become a component of the Written Performance Plan.

MUTUALLY AGREED UPON PERFORMANCE GOALS:

COMPLETION DATES OF ACTIVITIES:

CONSULTING TEACHER MONTHLY ACTIVITY LOGS: (To PAR Joint Committee)

Month	Date	Month	Date	Month	Date	Month	Date	Month	Date
September		October		November		December		January	
February		March		April		May		June	

CONSULTING TEACHER MONTHLY PROGRESS REPORTS: (To Participating Teacher)

The Consulting Teacher shall monitor the growth of the Referred Participating Teacher and shall provide monthly written reports to the teacher for discussion and review.

Month	Date	Month	Date	Month	Date	Month	Date	Month	Date
September		October		November		December		January	
February		March		April		May		June	

FINAL REPORT:

The **Consulting Teacher** shall submit a final report regarding the Referred Participating Teacher to the Joint Committee

The **Referred Participating Teacher** shall have the right to submit a written response, within twenty (20) days, and have it attached to the final report.

ACTIVITY	DATE
CT Final Report	

ACTIVITY	DATE
RPT Final Report Response	

APPENDIX C-3
BEVERLY HILLS UNIFIED SCHOOL DISTRICT
PAR CONSULTING TEACHER PROGRESS REPORT FOR THE MONTH OF _____

The Consulting Teacher shall monitor the progress of the Referred Participating Teacher and shall provide monthly written reports to the Referred Participating Teacher for discussion and review.

- STANDARD 1: ENGAGING AND SUPPORTING ALL STUDENTS IN LEARNING
- STANDARD 2: CREATING AND MAINTAINING EFFECTIVE ENVIRONMENTS FOR STUDENTS
- STANDARD 3: UNDERSTANDING AND ORGANIZING SUBJECT MATTER FOR STUDENT LEARNING
- STANDARD 4: PLANNING INSTRUCTIONS AND DESIGNING LEARNING EXPERIENCES FOR ALL STUDENTS
- STANDARD 5: ASSESSING STUDENT LEARNING
- STANDARD 6: DEVELOPING AS A PROFESSIONAL EDUCATOR

Achievement of Performance Goals based on the above standards:

Observational evidence:

Completed Activities:

Plans for improvement:

Consulting Teacher's Signature: _____ Date: _____

Referred Participating Teacher's Signature: _____ Date: _____

APPENDIX C-4
BEVERLY HILLS UNIFIED SCHOOL DISTRICT
PAR CONSULTING TEACHER'S FINAL REPORT FOR REFERRED PARTICIPATING TEACHER

Referred Participating Teacher: _____ School: _____ Date: _____

Teaching Assignment: _____ Implementation Year: _____

Consulting Teacher: _____ Evaluator: _____

CHECK IDENTIFIED AREA(S) OF UNSATISFACTORY PERFORMANCE / UNCHECKED AREA(S) ARE NOT APPLICABLE:

- ___ STANDARD 1: ENGAGING AND SUPPORTING ALL STUDENTS IN LEARNING
- ___ STANDARD 2: CREATING AND MAINTAINING EFFECTIVE ENVIRONMENTS FOR STUDENTS
- ___ STANDARD 3: UNDERSTANDING AND ORGANIZING SUBJECT MATTER FOR STUDENT LEARNING
- ___ STANDARD 4: PLANNING INSTRUCTIONS AND DESIGNING LEARNING EXPERIENCES FOR ALL STUDENTS
- ___ STANDARD 5: ASSESSING STUDENT LEARNING
- ___ STANDARD 6: DEVELOPING AS A PROFESSIONAL EDUCATOR

MUTUALLY AGREED UPON PERFORMANCE GOALS:

The Referred Participating Teacher and the Consulting Teacher have engaged in the following multiple activities viewed by them to foster improvement and produce a satisfactory re-evaluation.

GOAL:

GOAL:

GOAL:

GOAL:

GOAL:

Consulting Teacher's Signature: _____

Date: _____

Referred Participating Teacher's Signature: _____

Date: _____