



BEVERLY HILLS EDUCATION ASSOCIATION

Educational Employees Working Together

Web: BHEA.org

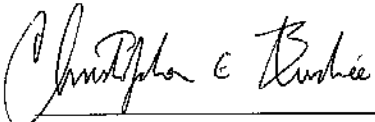
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TO: Sal Gumina, BHUSD Asst. Supt. of Human Resources
 FROM: Christopher Bushée, BHEA Certificated President
 DATE: Jan. 30, 2007
 RE: Memorandum of Understanding Regarding Online Grade Reporting

Both BHUSD and BHEA agree to the following:

- The exact wording of the policy is: "Teachers will post grades online."
- All categories (i.e. homework, quizzes, etc...) that make up a student's grade should be reflected online.
- The policy applies to grades 6 through 12 (even though the 04-07 District Technology Plan includes grades 4 and 5 for online posting.)
- The district shall not stipulate the frequency with which teachers must post grades online. The district encourages regular posting of grades.
- The district shall provide teacher training. Training may occur via release time, during late start/early release time, during teacher preparation time, or during other regularly scheduled staff meetings. The district shall attempt to honor the wishes of individual teachers, departments/grade levels, and sites with regard to when training will occur.
- The district shall complete initial trainings by the end of the first semester of the 06-07 school year.
- The principals working in conjunction with the site-level technology coaches are responsible for coordinating the trainings.
- The district shall offer ongoing training during the second semester of 06-07 for those staff members who need or would like additional training.
- The district shall make online grade reporting training part of the annual New Teacher Orientation.
- The district shall make any necessary online grading software available to staff for installation on their home computer so that staff may have access to online grade reporting from home.
- The district shall not discipline or otherwise negatively evaluate any certificated employee for failure to meet the district's expectations with this policy during the second semester of 06-07, as long as the employee makes good-faith efforts to comply with the policy.
- BHEA will strongly encourage members to make good-faith efforts to comply with the policy.
- The district acknowledges that technical problems (e.g. network failure, data corruption) may affect an employee's ability to comply with this policy and that reasonable accommodations shall be made to allow the employee to achieve compliance under these circumstances.

 1-30-07
 Name Date

Christopher Bushée
 BHEA Certificated President

 1/30/07
 Name Date

Sal Gumina
 BHUSD Asst. Supt. of Human Resources